

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

February 15, 2021

The Wattsburg Area School District Board of Education held their Regular Board meeting via Zoom Virtual Meeting Platform.

President Andy Pushchak called the meeting to order at 7:00 p.m. He reminded the public to please use the Question/Answer function to request addressing the Board. The Pledge of Allegiance was recited.

Roll Call

Mr. Jeremy Bloeser, Mrs. Amanda Farrell, Mr. Shawn Matson, Mr. Josh Paris, Mrs. Tara Pound, Mr. Marty Pushchak and Dr. Andy Pushchak attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor also attended. Mrs. Nicole Lee was absent.

Motion by Mr. Bloeser, seconded by Mrs. Farrell to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mrs. Pound, seconded by Mr. Pushchak to approve the meeting minutes of the January 18, 2021 Curriculum and Financial Committee meetings and Regular Board Meeting and the February 8, 2021 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

Athletic Director, Steve Carter updated the Board on the athletic programs for the winter. Everyone is happy we can play and with minimal Covid issues most likely due to the district protocols in place. Wrestling finished 3rd in regular season and have three wrestlers moving on in the division. Girls' basketball is 7/5 varsity and 10/0 JV and boys' basketball is 8/5 varsity and 6/5 JV. Coaching evaluations were done in the fall for fall sports and will be done for the winter sports at the completion of their season. The evaluations go in the coach's file.

School Reports

There was some concern about our cyber students not being included in student sign ups. Mr. Carter will investigate this.

Mr. Danny Carter addressed the Board with concerns regarding taxes, test scores and A/B scheduling at the high school. He also voiced concerns about gym use for spring sports and the Activity Bus.

Guest and Citizen's Comments

Mr. Berlin updated the Board on the Covid Statistics and shared we are on somewhat of a holding pattern. Cases remain low districtwide and cases are down from last week. We have been in-school more than most districts. He will continue to follow this and keep everyone updated.

Superintendent's Report

Motion by Mr. Pushchak, seconded by Mr. Paris to approve the following reports, payments, and invoices as presented:

Business Administrator's Report

A. Treasurer's Reports

[General Fund](#): \$10,379,891.97

[YTD Budget to Actual Report](#)

[Capital Projects](#): \$30,303.13

[Cafeteria](#): \$196,142.08

[Cafeteria Profit/Loss](#): \$33,903.78

B. Bills

[Exhibit A1](#) Checks Already Written: \$43,513.71

[Exhibit A2](#) Checks Already Written: \$19,565.13

[Exhibit A3](#) General Fund Bills: \$357,593.94

[Exhibit B1](#) Cafeteria Checks Already Written: \$20.00

[Exhibit B3](#) Cafeteria Bills: \$34,587.06

[Exhibit C2](#) Capital Project Fund Checks Already Written: \$8.81

[Exhibit C3](#) Capital Project Fund Bills: \$36,427.80

[Exhibit D](#) SHS Activity Fund Report: \$74,821.69

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the Act 84 Protocol for Board Member Email Correspondence as outlined in [Exhibit E](#). Attorney McClure gave an overview of the Act 84 Protocol. The reason for the protocol is to protect confidential information and guarantee quick and accurate responses and ensure the Sunshine Act is followed. Motion approved by a voice vote with no opposition. Motion carried.

Act 84 Protocol

Motion by Mr. Bloeser, seconded by Mrs. Farrell to accept the resignation of Julie Pikiewicz from the Board of Directors effective February 9, 2021. Motion approved by a voice vote with no opposition. Mr. Berlin shared that Julie gave the district outstanding service and was very student centered and looked out for the students as well as the teachers. Dr. Pushchak stated that we will follow the same protocol to fill the vacancy created by Mrs. Pikiewicz. We will advertise for the position and the board members will receive the resumes of the applicants and will have someone to vote on at next month's meeting. Mr. Bloeser asked about the new board training that they received when they came onto the Board. Dr. Pushchak shared that he and Mr. Berlin meet with new members and go over the information necessary for new board members.

**Board of Director
Resignation**

Motion by Mr. Pushchak, seconded by Mrs. Farrell to approve the following transfers:

- Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
- Transfer from the Outdoor Stadium Complex Renovation Contingency to Capital Project Fund in the amount of \$12,380.

Motion approved by a voice vote with no opposition. Motion carried.

Budgetary Transfers

Motion by Mr. Pushchak, seconded by Mrs. Farrell to approve the Local Audit Report for the Fiscal Year Ending June 30, 2020 as prepared by Buffamante, Whipple, Buttafaro, P.C. Motion approved by a voice vote with no opposition.

Local Audit Report

Motion carried. Dr. Pushchak added that we received a clean audit again this year and the administration continues to do an outstanding job.

Motion by Mr. Pushchak, seconded by Mr. Paris to approve the 2021-2022 General Fund Operating Budget for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2021-2022 General Fund Budget includes total expenditures of \$6,850,288 with total district contributions of \$4,436,779 and the Wattsburg Area School District contribution of \$352,644 as outlined in [Exhibit G](#). In a recorded roll call vote, Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mr. Matson, Mr. Paris, Mrs. Pound, and Dr. Pushchak voted to approve the Erie County Technical School's 2021-2022 Budget. Motion carried.

**ECTS 2021-2022
Budget**

Motion by Mr. Pushchak, seconded by Mr. Paris to approve the Charter Reform Resolution as outlined in [Exhibit H](#). Motion approved by a voice vote with no opposition. Motion carried.

**Charter Reform
Resolution**

Motion by Mr. Paris, seconded by Mr. Bloeser to approve the purchase of spectator stands for the baseball/softball field at a cost of \$12,380 funded out of the Athletic Complex Contingency as outlined in [Exhibit I](#). Motion approved by a voice vote with no opposition. Motion carried.

Spectator Stands

Motion by Mr. Bloeser, seconded by Mr. Paris to approve Grace Ferrara, Stevie Holecz, Christa Kuhl, John Lis, Andrea Moreno and Autumn Richards as additions to the Kelly Educational Staffing Substitute List. Motion approved by a voice vote with no opposition. Motion carried.

**Kelly Educational
Staffing Substitute
List**

Motion by Mr. Bloeser, seconded by Mrs. Farrell approve Rebecca Haener as a long-term substitute at the elementary center anticipated April 14, 2021 through June 14, 2021 at Bachelors, Step1. Motion approved by a voice vote with no opposition. Motion carried.

**Personnel
Appointment**

Motion by Mr. Bloeser, seconded by Mrs. Farrell to approve an Intermittent Family Medical Leave of Absence for Madelyn Simmons effective January 15, 2021. Motion approved by a voice vote with no opposition. Motion carried.

Leave Request

Motion by Mr. Bloeser, seconded by Mrs. Farrell to accept the resignation for the purpose of retirement of MaryBeth Hengelbrok, STEAM Teacher – WAMS effective June 15, 2021. Motion approved by a voice vote with no opposition. Mr. Berlin added Mrs. Hengelbrok has been a great teacher a big positive for the district and has helped to integrate technology in the classroom.

**Personnel
Resignation**

Motion by Mrs. Farrell, seconded by Mr. Bloeser to approve the second reading of the following policies:

**Policies
Second Reading**

- Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students - [Exhibit J](#)

- Policy 203 Immunizations and Communicable Diseases – [Exhibit K](#)
- Policy 209 Health Examinations/Screenings – [Exhibit L](#)
- Policy 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault – [Exhibit M](#)
- Policy 317.1 Educator Misconduct – [Exhibit N](#)
- Policy 705 Facilities and Workplace Safety – [Exhibit O](#)
- Policy 803 School Calendar – [Exhibit P](#)
- Policy 824 Maintaining Professional Adult/Student Boundaries – [Exhibit Q](#)
- Policy 904 Public Attendance at School Events – [Exhibit R](#)
- Policy 907 School Visitors – [Exhibit S](#)

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mr. Bloeser to approve academic services of LearnWell for a hospitalized SHS student. Motion approved by a voice vote with no opposition. Motion carried.

**LearnWell
Academic Services**

Motion by Mrs. Farrell, seconded by Mr. Bloeser to approve the following new courses at Seneca High School to begin the 2021-2022 school year as outlined in [Exhibit T](#).

- Current Affairs
- Group Interaction and Leadership

Motion approved by a voice vote with no opposition. Motion carried.

**High School
New Course
Offerings**

Motion by Mrs. Farrell, seconded by Mr. Pushchak to approve the realignment of the History courses at Seneca High School as follows:

<i>Current for 21-22 school year</i>	<i>Proposed for 21-22 school year</i>
9 th – American and US History	9 th – American and US History
10 th – World History I	10 th – World Cultures
11 th – World History II	11 th – Current Affairs (New course)
12 th – Government	12 th – Government

**Realignment of
History Courses
High School**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mr. Bloeser to approve My View as the core resource program for language and vocabulary for K-3 at the elementary center. Motion approved by a voice vote with no opposition. Motion carried.

**My View
Elementary Center**

Motion by Mrs. Farrell, seconded by Mr. Paris to approve K-12 summer school and credit recovery program for eligible students funded by the ESSER II Grant pending approval. Motion approved by a voice vote with no opposition. Motion carried. Dr. Pushchak thanked the administration for thinking ahead and utilizing funding to assist our students.

**Summer School
Credit Recovery
Program**

Motion by Mr. Matson, seconded by Mr. Bloeser to accept the resignation of Brett Smith as First Assistant Baseball Coach effective January 27, 2021. Motion approved by a voice vote. Motion carried.

Athletic Resignation

Motion by Mr. Matson, seconded by Mr. Paris to accept the resignation of Tim Malinowski as SAP Case Manager effective February 3, 2021. Motion approved by a voice vote with no opposition. Motion carried.

**Extra-Curricular
Resignation**

Motion by Mr. Matson, seconded by Mrs. Farrell to approve the following athletic appointments

**Athletic
Appointments**

- Don Einhouse as Track and Field 2nd Assistant Sprints and Hurdles Coach (7th& 8th Grade) for the 2020-2021 school year at Step 2+.
- Jay Pikiewicz as 7th & 8th Grade Boys' Soccer for the 2020-2021 school year at Step 2+.
- Julie Pikiewicz as 2nd Assistant Girl's 7th & 8th Grade Soccer for the 2020-2021 school year at Step 2+.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Paris, seconded by Mr. Bloeser declare the following as surplus:

Surplus Items

- (WAMS) Combi Oven Model CCE10FD Serial No. DR1000335 as surplus.
- Outdated books and materials from WAMS Media Center as outlined on [attachment 1](#).

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mr. Paris to approve the resolution for Easement Agreement between ECTS and STSA to facilitate the relocation of the STSA's sanitary as outlined in [Exhibit U](#). Motion approved by a voice vote with no opposition. Motion carried.

**ECTS Easement
Agreement**

Motion by Mrs. Farrell, seconded by Mr. Bloeser to approve the Erie County Technical School Cost resolution as outlined in [Exhibit V](#). Mr. Berlin explained the revisions and shared this will change the scope of the project and lower the amount for all districts. In a recorded roll call vote, Mrs. Farrell, Mr. Matson, Mr. Pushchak, Mr. Bloeser, and Dr. Pushchak voted to approve the resolution. Mr. Paris and Mrs. Pound voted against the resolution. In a 5-2 vote motion carried.

**ECTS Cost
Resolution**

Dr. Pushchak will attend the NW Tri-County Intermediate Unit Budget Presentation on Tuesday, February 16, 2021. He is also serving on the Comprehensive Plan Steering Committee.

**North West
Tri-County
Intermediate Unit**

There being no further business before the Board, upon Mrs. Farrell, seconded by Mr. Bloeser, the meeting was adjourned at 7:48 P.M.

Adjournment

Signature on File
Vicki Bendig
Board Secretary